



ADDENDUM #1

04/17/2024

TO: ALL POTENTIAL SUBMITTERS

FROM: NINA ALEXANDER, BUNCOMBE COUNTY PROCUREMENT AGENT

SUBJECT: ADDENDUM #1 FOR RFP Sobriety Treatment and Recovery Team (START) - Reposted

The following changes, revisions, additions, and/or clarifications to the plans and/or specifications are hereby made a part of the original documents.

Addendum # 1

The HHS Department has provided the attached template to provide clarification regarding the budget requirements for the START RFP. Please include this information with your proposal. If you have already submitted a proposal, you may revise your proposal and/or send the completed template to nina.alexander@buncombecounty.org.

See Attachment on page 2: *Annual Budget Template for START Program*

END OF ADDENDUM # 1

RFP Sobriety Treatment and Recovery Team (START)

Annual Budget Template for START Program		
Employee Costs	Monthly	Yearly
Wages for 5 Full Time Family Mentors		
Benefits		
Payroll taxes		
Overhead		
15 % of a clinical supervisor' s time		
Administrative Overhead		
Any Additional Costs		
Totals:		

***All technology including cell phones and laptops are provided by Buncombe County.

***Office Space is provided at BC HHS

***Staff travel is paid for out of a separate line item and should not be included